

# City of Presque Isle City Hall Employees

## Blood Borne Pathogen Exposure Policy

Blood borne pathogens are defined as diseases transmitted through blood or bodily fluids. The most common are HIV (aids or immune deficiency syndrome), and Hepatitis B.

Though the City Hall personnel are limited to the possible exposure to Blood borne pathogens, awareness of the danger is important.

Vaccinations are not considered necessary for personnel of this department, but would not be denied if due cause could be shown for their administration.

Annual awareness instruction will be performed and a minimum of Personal Protective Equipment is available in the closet of the General Assistance Office on the first floor of City Hall. When confronted with an emergency situation, the employee shall immediately dial 911 for assistance. No employee shall administer first aid to another person(s) without donning proper protection prior to rendering assistance (i.e. gloves).

All employees are to use extreme caution when confronted with any unknown hazardous situation or hazardous area. In the event of exposure to any unsafe condition or contact with an unidentified substance, the employee shall seek immediate medical attention.

Report all unsafe acts or conditions to your supervisor. Employees who fail to report unsafe acts or conditions may be subjected to disciplinary action.

Administrator: \_\_\_\_\_

Date: \_\_\_\_\_

## Blood Borne Pathogens Kit

The Blood Borne Pathogens Kit consists of a CPR Micro Shield, pail, broom, dustpan, goggles, dust masks, rubber gloves, cat litter, disinfectant spray, bleach, and absorbent materials.

Do not remove individual items from this kit.