

THE FORUM

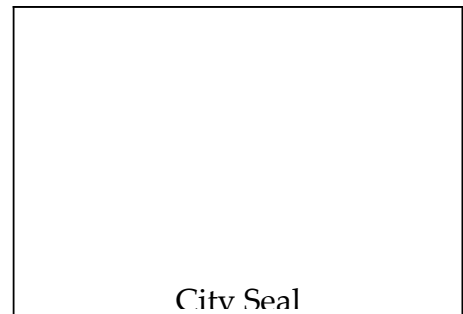
ADVISORY BOARD BY-LAWS



Approved by City Council: April 6, 1998

Amended: September 7, 2005

True Copy Attest: _____



Nancy G. Nichols, City Clerk

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ADVISORY BOARD BY-LAWS

ARTICLE I. NAME

This group shall be called The Forum Advisory Board.

ARTICLE II. OBJECTIVE

The objective of the Board is to recommend general policies concerning the operations of The Forum to the department head, City Manager and City Council.

ARTICLE III. MEMBERSHIP

Section 1. The Board shall consist of seven (7) members appointed by the City Council who shall be residents of the City of Presque Isle.

Section 2. Members shall be appointed on a staggered basis to provide continuity of service.

Section 3. Terms shall be for four (4) year periods.

Section 4. Two (2) Board positions shall be filled from names submitted by the Northern Maine Fair Association.

Section 5. Vacancies for any reason shall be filled by the City Council for the unexpired term in each case. Northern Maine Fair Association vacancies will be filled by Council appointment by names provided by the Northern Maine Fair Association.

Section 6. The City Manager and Forum Director are Ex-Officio, non-voting members.

ARTICLE IV. QUORUM

Four (4) members of the Board, present in person, one of whom must be an officer of the board, shall constitute a quorum for the transaction of business at any meeting.

ARTICLE V. MEETINGS

Section 1. Regular meetings shall be held every third month on the second Wednesday of that month.

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Section 2. Special meetings may be called by the Chairperson, Forum Director or upon the request of at least three (3) members.

Section 3. An organizational meeting will be held during the first meeting of the year.

ARTICLE VI. OFFICERS

The officers of this Board shall be a Chairperson and a Vice Chairperson who shall be elected at the organizational meeting.

ARTICLE VII. DUTIES

Section 1. The Chairperson, or in the Chairperson's absence, the Vice Chairperson, shall preside at all meetings of the Board; appoint, with Forum Advisory Board approval, all committees; represent the Board at public affairs; and shall maintain the dignity and efficiency of the Board in all possible ways.

Section 2. The Forum Director shall keep a record of the proceedings of the Board.

ARTICLE VIII. ELECTIONS

The officers shall be elected from nominations having been made from the floor. A majority vote of a quorum shall constitute an election.

ARTICLE IX. DUTIES OF MEMBERS

Section 1. It shall be the duty of each member of the Board to take an active part in the direction of the Board's activities. To be loyal in thought and deed to the welfare of The Forum and to the community which it seeks to serve.

Section 2. All members shall serve without remuneration.

Section 3. Any member is privileged to make an inspection of Forum functions and equipment and to bring a report before the Board.

ARTICLE X. COMMITTEES

Special committees shall be appointed by order of The Forum Advisory Board as needs may arise. Such committees shall not necessarily be restricted to members of the Board. The Chairperson of any special committee shall be a member of the Board.

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ARTICLE XI. AMENDMENTS

The Board may recommend amendment(s) to the By-Laws at any regular or special meeting by a majority vote of a quorum, provided written notice of the proposed amendment(s) has been given to all Board members at least seven (7) calendar days prior to said meeting. Amendment(s) to the By-Laws shall require approval by the City Council.