

**City of Presque Isle, Maine
Hot Mix Asphalt
Request for Bids**

The City of Presque Isle is seeking bids from qualified individuals and firms (Bidder) to provide/supply hot mix asphalt in-place on various streets, roads, sidewalks and parking lots. The hot mix asphalt shall be "Light Capital Paving" mix that meets Section 401 of the MDOT standard specifications, as noted in Exhibit A page 7.

Bids will be received by the City of Presque Isle, Maine at the City Clerk's office, 12 Second Street, until **Wednesday May 30, 2012 at 2:00 pm**. Bids will be opened and read aloud beginning at 2:01 pm

All materials and labor required to complete the work will be supplied by the Bidder. The cost and expense of all necessary labor, tools and equipment required to complete the work will be included in the prices stated in the Bid. Specifications can be obtained on the City Website at www.presqueisle.govoffice2.com.

A bid package can also be obtained at the following locations:

- City Clerk, 12 Second Street – telephone 760-2720
- Finance Department, 12 Second Street – telephone 760-2718.

The City of Presque Isle is an Equal Opportunity Employer.

Date: May 18, 2012

REQUEST FOR BIDS AND SPECIFICATIONS

FOR

HOT MIX ASPHALT

PRESQUE ISLE, MAINE

Date: May 18, 2012

**CITY OF PRESQUE ISLE
REQUEST FOR BIDS**

SECTION 1. GENERAL

The City of Presque Isle is seeking bids from qualified individuals and firms (Bidder) to provide/supply hot mix asphalt in-place on various streets, roads, sidewalks and parking lots. The hot mix asphalt shall be "Light Capital Paving" mix that meets Section 401 of the MDOT standard specifications

SECTION 2. STANDARD CONDITIONS

1. The Bidder shall be responsible for all taxes, fees and permits required of this request for bids.
2. The Bidder shall be responsible for the proper disposal of any waste generated by this request for bids.
3. The Bidder shall serve in the capacity of an independent contractor and shall not be deemed an employee or representative of the municipality. The Bidder understands and agrees that he is an Independent Contractor for whom no Federal or State Income Tax will be deducted by the City, and for whom no retirement benefits, medicare, vacation and sick leave, workers compensation, employment and similar benefits available to City employees will accrue. The Bidder further understands that annual information returns as required by the Internal Revenue Code or State of Maine Income Tax Law will be furnished to the Bidder for his Income Tax records.
4. Unless otherwise stated all bids shall be in a lump sum basis, FOB Presque Isle, in U.S. funds.
5. Any bid received after the date and time of opening will be rejected and returned unopened to the Bidder. Time shall be determined as indicated on the clock where bids are received.
6. Unless otherwise stated all bids shall be submitted on the bid form supplied by the City.(Attachment B)
7. The City reserves the right to reject any or all bids and to waive any informality as it deems necessary. The City Manager shall retain the right to determine what constitutes informality. In his decision, the City Manager may consider if other bidders are placed at a disadvantage by his decision. In all cases, the decision by the City Manager shall be final.
8. Fax bids will not be accepted.
9. No bid may be withdrawn for a period of 30 days after the bid opening.
10. The Bidder shall be responsible to provide all labor, materials and equipment necessary to perform the work or supply the material(s) requested in this bid and shall insure a timely completion of the work involved or the material(s) supplied in conformance with generally accepted work standards. All work shall be in conformance with all applicable local, state and federal laws, ordinances, rules and regulations.
11. The Bidder shall not sublet, sell, transfer, assign or otherwise dispose of this agreement or any portion thereof, or of his right, title, or interest therein, without written request to and written consent of the City Manager, except to a bank. No subcontracts or transfer or agreement shall in any case release the bidder of his liability under this agreement.

12. The performance of work or the delivery of material under the contract may be terminated by the City in whole, or from time to time, in part whenever for any reason the City manager shall determine that such termination is in the best interest of the City. Any such termination shall be effected by delivery to the Bidder of a Notice of Termination specifying the extent to which such termination becomes effective. The contract shall be equitably adjusted to compensate for such termination and the contract modified accordingly. In any event, this contract shall be terminated on the contract date.
13. The Bidder agrees to indemnify, defend and save harmless the City, its officers, agents and employees from any and all claims and losses accruing or resulting to any and all contractors, subcontractors, material men, laborer, and any other person, firm or corporation furnishing or supplying work, services, materials or supplies in connection with the performance of this contract, and from any and all claims and losses accruing or resulting to any person, firm or corporation who may be injured or damaged by the Bidder in the performance of this contract and against any liability, including costs and expenses, for violation of propriety right, copyrights, or rights of privacy, arising out of publication, translation, reproduction, delivery, performance, use of disposition of any data furnished under this contract or based on any libelous or other unlawful matter contained in such data.
14. Any and all notebooks, maps, plans, working papers or other work produced in the performance of this contract are the property of the City.
15. Failure to provide requested information at the time the bid is submitted may result in the bid being rejected.

SECTION 3 BIDDER QUALIFICATIONS

- Complete 'Statement of Bidder Qualifications' form. ***A Statement of Bidders Qualifications (Attachment A) must be submitted with the Bid Proposal:***
- Name and qualifications of the project coordinator.
- List of similar work performed or material delivered to include the names, addresses and telephone numbers of people who can be utilized as a reference check.

SECTION 4. SUBMITTING A BID

All bids must be submitted in a sealed envelope clearly marked “**PAVING BID**” on the outside of the envelope. Bids must be received by **May 30, 2012 at 2:00PM** at the **City Clerk’s office**, 12 Second Street, Presque Isle, Maine 04769. Any questions pertaining to this bid shall be directed to the Deputy Public Works Director Larry DeMerchant at (207) 764-2560.

All bids shall be opened and read aloud in public on May 30, 2012 at 2:00 PM at the above address. Final award of the bid is expected to be made on or about June 4, 2012 by the City Manager and/or City Council. His/their decision shall be final. Bidders are welcome to attend the bid opening and City Council meeting (if needed).

SECTION 5. INSTRUCTION TO BIDDERS

Bidder Qualifications: The statement of bidder’s qualifications (Attachment A) must be completed and submitted with the bidder's proposal. Failure to do so may result in disqualification.

Contract Award and Funding: Services under this contract will be funded by the City of Presque Isle and will be subject to all their applicable requirements.

Exceptions: *Exceptions to the specifications are to be listed separately, attached to and submitted with the bidder's bid.* If the services offered by a bidder under the specifications meets the specifications except for minor factors or reasonably small amounts in dimensions, and if it is determined by the City that these minor variations from the specifications do not prevent the services being bid from performing as satisfactorily or from being as good as services fully meeting these specifications, then those minor variations in specifications may be waived by the City, if it deems it to be to its advantage, and the services with the waived variations in specifications will be accepted as fully meeting these specifications.

Verbal Agreements: No verbal agreements or conversations with any agent or employee of the City either before or after execution of the contract shall affect or modify any of the terms or obligation contained in any of the contract documents.

Tax Exemption: The City of Presque Isle is exempt from payment of taxes imposed by the State of Maine and/or the Federal Government. Such taxes must not be reflected in the bid price.

Payment Schedule: Payment will consist of a lump sum payment upon receipt of an invoice.

SECTION 6. TECHNICAL SPECIFICATIONS

The successful bidder shall supply/provide hot mix asphalt in-place on various streets, roads, sidewalks and parking lots per the following requirements:

1. The hot mix asphalt shall be "Light Capital Paving" mix that meets Section 401 of the MDOT standard specifications and shall be hauled and placed by the successful bidder.
2. The asphalt binder used shall be performance graded as PG64 -28.
3. The successful bidder shall furnish the City with a mix analysis for each 1,000 tons produced. Analyses shall include gradations, asphalt content and density.
4. The successful bidder shall provide a minimum of two rollers. The primary or breakdown roller shall be a tandem vibratory. This roller shall have high and low amplitude settings with variable frequencies up to 3,400 vibrations per minute. A pneumatic roller shall be required by the City when Light Capital Paving mixes are used for surface applications, or when uneven surface conditions warrant use of one.
5. The finish roller shall be either a tandem vibratory roller operated in the static mode or a static tandem steel drum roller.
6. Breakdown rolling shall be done when the mix is at optimum temperatures, between 285 - 300 degrees Fahrenheit, or 140 – 150 degrees Celsius.
7. There shall be no rolling of the mix between 200 – 250 degrees Fahrenheit unless a pneumatic roller of at least 12.5 tons is used.
8. Finish rolling shall be done when the mix is between 120 -170 degrees Fahrenheit or 50 – 70 degrees Celsius.
9. The mat density shall be 92% minimum.

10. The successful bidder shall provide density testing for each 1,000 tons of mix placed or at least once per day.
11. The successful bidder shall have the ability, sufficient personnel and equipment to produce and place 800 to 1,000 US tons per 12 hour day.
12. Bidders shall be capable of producing and placing mix on streets, roads, sidewalks and parking lots. Separate prices shall be bid for each application.
13. Hot mix shall not be heated above 325 degrees Fahrenheit or allowed to cool below 285 degrees Fahrenheit before it is placed. The temperature of the mix may be tested by the City, when it is dumped into the paver hopper. Loads that are too hot or cold may be rejected and will not be paid for by the City.
14. Bidders shall be applying tack coat to surfaces required by the City. The tack shall be emulsified asphalt HFMS-1 or equivalent. Tack shall be applied at 0.01 to 0.03 gallons per square yard as directed by the City's representative.
15. The successful bidder shall clean up spilled material prior to leaving the work site.
16. All cold edges and joints shall be cleaned and tacked prior to paving.
17. The successful bidder shall provide a certificate of insurance when notified of the bid award.
18. All traffic control will be furnished by the City.
19. All driveways, street intersections, etc. will be ground or cut by the City, as needed, to provide a good transition between new and existing pavements.
20. The City will clean streets prior to paving.
21. The City reserves the right to add, delete and adjust quantities and locations as circumstances require.
22. A list of proposed streets has been included with this bid package and marked as Exhibit A. It is the bidders' responsibility to look at the streets prior to bidding the work. The list is provided to give bidders an idea of what work needs to be done. Do not bid a separate price for each project. Use the attached bid form to submit your per-ton price which shall cover all proposed projects.
23. Due to the current price volatility of liquid asphalt, a price escalator will be included in the contract with the successful bidder. The Bidder shall submit a bid based on the current New England Selling Price, as listed in the Asphalt Weekly Monitor. A lump sum adjustment in payment to the successful bidder will be made should liquid prices increase, or a lump sum decrease will be made to the City should liquid prices decrease. At the discretion of the successful bidder after consultation with the Public Services Director, the adjustment amount will be determined by either:
 - (a) Multiplying the change in the New England Selling price at the time paving is performed by the tons of liquid asphalt used on the project,
 - (b) OR if the change in New England Selling price does not correlate with actual price differences, multiplying the difference in the actual delivered price of liquid asphalt at the time of the bid opening and the actual price of liquid asphalt paid at the time of paving, by the tons of liquid asphalt used on the project.

Exhibit A

City of Presque Isle Proposed Street maintenance projects for 2012

1. State Street – Third to Fleetwood – shim & overlay
2. Church Street – shim & overlay
3. Centerline Road – Rt. 10 southerly to tracks – shim & overlay
4. Cleaves Road – Rt. 10 to White Road – shim & overlay
5. Rice Street – Main Street – Carmichael – shim & overlay
6. Sidewalks – Chapman - UMPI – pave in 2 lifts
7. South Street – shim & overlay
8. Summer Street – shim & overlay
9. Winter Street – shim & overlay
10. Martin Street – shim & overlay
11. Jordan Street – shim & overlay
12. Autumn Street – shim & overlay

STATEMENT OF BIDDER'S QUALIFICATIONS
(If desired, the bidder may submit additional information)

Name of Bidder: _____

Bidder is: Corporation () Partnership () Individual ()

Permanent Main Office Address: _____

Federal ID Number: _____

When Organized: _____

If a corporation, where incorporated? _____

How many years have you been engaged in business under your present firm or trade name? _____

A financial statement may be required of the successful bidder prior to award.

The Undersigned hereby authorizes and request any person, firm, or corporation to furnish any information requested by the City of Presque Isle in verification of the recitals comprising this Statement of the Bidder's Qualifications.

Attest Name of Bidder: _____

By: _____

Title: _____

Dated: _____

“PAVING BID” BID FORM
Bid Opening May 30, 2012 at 2:00 p.m.

Submit to: City Clerk
12 Second Street
Presque Isle, ME 04769-2459

Bidders Name: _____

Address: _____

Telephone Number: _____

The following bid is submitted in response to the Request for Bid for hot mix asphalt for 2012:

The undersigned certifies that the information provided on the Bid Form is correct.

Have all specifications been met? _____yes _____no If no, have all deviations been listed on a separate page attached to this Bid Form? _____yes _____no

Does the Bidder meet the qualifications per Section 3 and provided attachments, if required, to this Bid Form? _____yes _____no

CONTRACTOR HAUL	BID PRICE	
Hot mix asphalt, Machine placed	\$ _____	Per ton
Hot mix asphalt, Machine placed with tack	\$ _____	Per ton
Hot mix asphalt, Hand placed	\$ _____	Per ton
Hot mix asphalt, Sidewalk Paving	\$ _____	Per ton
Hot mix asphalt, Parking lots	\$ _____	Per ton
Bituminous Concrete Curbing	\$ _____	Per Lineal Foot

Signature: _____

Printed Name: _____

Date: _____

By affixing my signature I certify that I have the authority to submit and bid and further certify that this bid meets or exceeds all requirements of the request for bid.