

City of Presque Isle, Maine
Invitation to Bid
Demolition of 26 Exchange Street

The Code Enforcement Office, on behalf of the City of Presque Isle, is seeking quotes for the demolition of two structures at 26 Exchange Street, Presque Isle Maine.

Sealed proposals marked “**Demolition Project 26 Exchange Street**” will be received by the City of Presque Isle, Maine at the City Clerk’s Office 12 Second Street until 10:00 AM on Friday December 2, 2011. Bids will be opened and read aloud beginning at 10:00 AM.

All removal of buildings and proper disposal along with filling of any foundation or crawlspace of the above residential property will be included in the price stated in the proposal. Specifications can be obtained on the City Website at www.presqueisle.govoffice2.com in the Legal Public Notice section.

A bid package can also be obtained at the following locations:

- George Howe, Code Enforcement Officer, 43 North Street – Telephone 760-2770 or 227-3756
- Kellie Chapman, Finance Department, 12 Second Street – Telephone 760-2718

The City of Presque Isle is an Equal Opportunity Employer

CITY OF PRESQUE ISLE, MAINE

DEMOLITION AND REMOVAL STRUCTURES AT 26 EXCHANGE STREET

BID DATE: DECEMBER 2, 2011

SECTION 1: GENERAL

The City of Presque Isle is seeking proposals for the demolition and removal of the structures at 26 Exchange Street.

SECTION 2: STANDARD CONDITIONS

- A. Bidder will be responsible for all taxes, fees, and permits required of this proposal.
- B. Bidder **will not** be responsible for Tipping Fees at the City Landfill.
- C. Bidder shall be responsible for properly disposing of all debris from the site and filling in of any foundation or crawl space.
- D. Bidder will serve in the capacity of independent contractor and shall not be deemed an employee or representative of the City. The contractor understands and agrees that he is an Independent Contractor for whom no Federal or State Income Tax will be deducted the City, and for whom no insurance or other benefits available to City employees will accrue. The bidder further understands that annual information returns as required by the Internal Revenue Code of State of Maine Income Tax Law will be furnished to the contractor for his Income Tax Records.
- E. Any bid received after the date and time of opening will be rejected and returned unopened to the bidder. Time shall be determined as indicated on the clock where the bids are opened.
- F. All bids shall be submitted on the bid form supplied by the City. (Attachment B)
- G. The City reserves the right to reject any or all bids and to waive any informalities as it deems necessary. The City shall retain the right to determine what constitutes an informality. In its decision, the City may consider if other bidders are placed at a disadvantage by its decision. In all cases a decision by the City Council shall be final.
- H. Fax or e-mail bids will not be accepted.
- I. No bids may be withdrawn after the opening.
- J. The bidder shall be responsible to provide all labor, materials and equipment necessary to perform the work requested in this bid and shall insure a timely completion of the work involved in compliance with generally accepted work standards. The bidder hereby agrees to fully complete the project within the term of this agreement. All work shall be in conformance with all applicable local, state and federal laws, ordinances, rules and regulations.
- K. The bidder shall nor sublet, sell, transfer assign or otherwise dispose of this agreement or any portion thereof, or of his right, title, or interest therein, without written request to and written consent of the city manager. No subcontracts or transfer or agreement shall in any case release the bidder of his liability under this agreement.
- L. If the bidder fails to perform according to the terms of this contract at the time and in the manner specified, that failure shall be a breach of contract. In the event of a breach, the City shall immediately give oral notice. In the event that the bidder still does not perform his duties, the City shall have the following options:

- a. Terminate the contract: The contract may be terminated at any time by sending you a written notice, stating the reason termination. Payment will be paid for work that has been satisfactorily completed less the amount necessary to complete the work at your bid amount;
 - b. The City may also seek any other legal remedies available to enforce this contract.
- M. The bidder agrees to indemnify, defend and hold harmless the City, it's officers, agents and employees from any and all claims and losses accruing or resulting to any and all subcontractors, laborers, and any other person or business furnishing or supplying work, services, materials or supplies in connection with the performance of this contract and from any and all claims and losses accruing or resulting to any person or firm who may be injured or damaged by the contractor in the performance of this contract and against any liability, including costs and expenses for violation of property rights.
- N. Failure to provide requested information at the time the bid is submitted shall result in the bid being rejected.

SECTION 3: BIDDER QUALIFICATIONS

Bids are solicited from those contractors experienced with the demolition and removal of structures.

A Statement of Bidders Qualifications (Attachment A) must be submitted with the Bid Proposal.

The past record for such services of a bidder may be a factor in making an award of this bid.

SECTION 4: SUBMITTING A BID

All bid proposals must be submitted in a sealed envelope clearly marked "**BID – DEMOLITION OF STRUCTURE 26 Exchange Street**" on the outside of the envelope. Bids must be received by December 2, 2011 at 10:00 AM at the City Clerk's office, 12 Second Street, Presque Isle, Maine 04769. Any questions pertaining to the bid shall be directed to George Howe, City Code Enforcement Officer, at the Public Safety Building, 43 North Street, Presque Isle, ME 04769, (207) 760-2770.

All bids will be opened and read aloud in public on December 2, 2011 at 10:01 AM at the above address.

SECTION 5: INSTRUCTIONS TO BIDDERS

Bidder Qualifications: The Statement of Bidder's Qualifications (Attachment A) must be completed and submitted with the bidder's proposal. Failure to do so may result in disqualification.

Contract Award and Funding: Services under this contract will be funded by the City of Presque Isle and will be subject to their applicable requirements.

Alternate Bid: The City will accept an alternate bid to include the demolition of the structures and proper removal of all debris from both 26 Exchange Street and 66 Exchange Street if it is in the best interest of the City to do so. If an Alternate Bid is submitted, costs incurred and invoicing should be kept separate.

Exceptions: *Exceptions to the specifications are to be listed separately, attached to and submitted with the bidder's proposal.* If the exceptions offered by a bidder under the specifications meet the specifications except for minor factors, and if it is determined by the Sponsor that these minor variations from the specifications do not prevent the services being bid from performing as satisfactorily as services fully meeting the specifications, then these minor variations may be waived by the Sponsor.

Verbal Agreements: No verbal agreements or conversations with any agent or employee of the Sponsor either before or after the execution of the contract shall affect or modify any of the terms or obligations contained in any of the contract documents.

Tax Exemption: The City of Presque Isle is exempt from payment of taxes imposed by the State of Maine/and or the Federal Government. Such taxes are not to be reflected in the bid price.

Time of the Work: Demolition shall be completed on or before December 31, 2011 In the event during the course of the demolition project, asbestos, hazardous waste, chemicals, toxic or otherwise, are found to exist which are unknown to the City or the Contractor at the time of the execution of this Agreement, the Contractor shall immediately notify the City. The Contractor shall, in addition to the aforesaid period, have additional time to complete the Contract equal to the number of days required to remove or remediate the "after discovered" materials. Contractor shall commence demolition within **ten (10) days** after the date of the execution of this Agreement.

Payment: Payment will be made upon presentation of an invoice and completion of the project subject to:

- Satisfactory inspection by the Code Enforcement Officer, and
- Submission of any documents evidencing the ultimate disposition of demolition debris if not taken to the Presque Isle Landfill.

Reserved Rights: Sponsor reserves the right to reject any or all bids should it be deemed in the best interests of the City.

Disposition of Hazardous Materials: The cost of disposition of hazardous material should not be included in the Bid Price. In the event that that asbestos, hazardous waste, chemicals, toxic or otherwise, are found during the course of the demolition the City will arrange for the of abatement those materials outside the scope of this bid.

Insurance: The Contractor shall furnish proof of coverage with adequate insurance of the types and to the limits specified below **naming the City of Presque Isle as additional insured.**

- **Workers' Compensation** coverage with Statutory Limits and Employers Liability for all employees with limits of \$500,000 per incident;
- **General Liability Insurance** with minimum limits of liability for bodily injury in amount of \$500,000 for each occurrence and minimum limits of liability for property damage in the amount of \$50,000/\$100,000 aggregate, or a combined limit of \$500,000 for each occurrence.

SECTION 6: SCOPE OF WORK

Contractor agrees to demolish the structures at 26 Exchange Street and remove all debris as follows:

1. Demolition of the aforesaid structures;
2. Securing all demolition permits;
3. Removal of all debris, including concrete, from the site;
4. Proper disposition of any and all of the demolition debris, other than that recovered by the Contractor as salvage, in accordance with the laws of the United States and the State of Maine and ordinances of the City of Presque Isle. Contractor will provide the City with any documents evidencing the ultimate

disposition of all demolition debris except for such as has been sold for salvage before payment will be made.

5. Structures will be completely demolished, removed and disposed of including the foundation. Any hole left by the removal of the foundation or crawl space will be filled as directed by the City Code Enforcement Officer.
6. Compliance at all times and at the Contractor's sole expense with the requirements of the laws of the United States and the State of Maine, and ordinances of the City of Presque Isle as directed by the City Code Enforcement Officer.
7. Securing the demolition area during the period of demolition at all times by reasonable means acceptable to the Presque Isle Police Department.
8. Proper notification to Maine Public Service, Presque Isle Water and Sewer District, and Dig Save as may be required.

STATEMENT OF BIDDER'S QUALIFICATIONS
(If desired, the bidder may submit additional information.)

1. Name of Bidder: _____

Bidder is: Corporation () Partnership() Individual()

2. Permanent Main Office Address: _____

3. Federal ID Number (Employer's ID No.): _____

4. When organized: _____

4. If a corporation, where incorporated? _____

5. How many years have you been engaged in business under your present firm or trade name?

6. Similar Projects Completed:

7. Similar Projects In Process:

9. A financial statement may be required of the successful bidder prior to award.

The Undersigned hereby authorize and requests any person, firm, or corporation to furnish any information requested by the Sponsor in verification of the recitals comprising this Statement of the Bidder's Qualifications.

Attest

Name of Bidder: _____

By; _____

Title: _____

Dated: _____

BID FORM

Deadline: 10:00 am Friday, December 2, 2011

Submit to: City Clerk
12 Second Street
Presque Isle, ME 04769-2459

Company name: _____

Address: _____

Telephone/Fax: _____

The following bid is submitted in response to the Request for Bid for the Demolition and Removal of Debris of the Structures at 26 Exchange Street.

The undersigned certifies that the information provided on the Bid Form is correct and that the bid meets or exceeds the specifications.

Have all specifications been met? _____yes _____no If no, have all deviations been listed on a separate page attached to this Bid Form? _____yes _____no

Latest date of completion if the bid awarded 1 week after bid opening: _____

Base Price Bid: \$ _____

Signature: _____

Printed Name: _____

Date: _____

Alternate Price Bid: \$ _____

Signature: _____

Printed Name: _____

Date: _____

By affixing my signature I certify that I have the authority to submit and bid and further certify that this bid meets or exceeds all requirements of the bid.